

**To:** Prof. Schafer  
**From:** Mix Masters  
**Date:** Sunday, February 01, 2015  
**Subject:** Agenda for Status Meeting on February 02, 2015

1. Individuals update on subsystem progress
  - Karina: Microcontroller and Interface
  - Justin: Communications
  - Matt: Speed/Motor Control
  - Arnaud: Power
2. Review Subsystem demonstrations: what are we showcasing and how close are we to that?
3. Review necessary materials for Subsystem review (e.g.: Communications needs IR devices and a second microcontroller)
4. Updates on secondary action items (if applicable)
5. Questions/ Concerns/ Comments

**Action Items:**

- Continue work on relevant subsystems
  - Karina:
    - **2/6: Buy buttons/LEDs**
    - 2/13: program for lights on and off
  - Justin:
    - **2/6: Buy IR devices**
    - 2/13: Program a send and receive (need second PIC kit)
  - Matt:
    - **By 2/6: Learn how to use the motor**
    - By 2/13: Get two speeds working
  - Arnaud:
    - **By 2/6: Look into transformerless power supply**
    - By 2/13: Order all parts, design power circuit for mixer, and estimate battery life